



EXECUTIVE SUMMARY

Recommendation that the Broward College District Board of Trustees authorize an increase in fiscal authority and amendment for a six-month extension with Advanced Roofing, Inc. and Hi-Tech Roofing & Sheet Metal Inc. (RFP-2020-020-EH - Roofing Services) to provide labor and materials for commercial roofing services collegewide. All remaining terms in the agreement remain the same. Fiscal Impact: \$1,000,000.00, Cumulative amount: \$6,000,000.00, Revenue: \$0.00

Presenter(s): Deborah Czubkowski, Vice President of Facilities Management

1. Describe the purpose of this purchase of goods, services, information technology, construction, or use of space. The College is requesting approval to exercise the contract amendment option for an additional 180-day term under the previously approved Roofing Services Collegewide (RFP-2020-020-EH) contracts. These contracts, with Advanced Roofing, Inc. and Hi-Tech Roofing & Sheet Metal, Inc., cover all labor and materials needed for commercial roofing services across the college. Services include roofing and building envelope waterproofing projects, as well as preventative maintenance, maintenance, repairs, replacements, and new installations. The work will address both scheduled and emergency needs, on a term contract basis, across the entire college.

Contract Period: 3-Year contract from May 4, 2020 to May 3, 2023.

Previously Approved Renewals:

1st Renewal from May 4, 2023 to May 3, 2024

2nd Renewal from May 4, 2024 to May 3, 2025

Requesting Renewal on this item:

Amendment 1 to extend the Advanced Roofing contract for an additional 180-days from May 19, 2025, to November 18, 2025 with the same pricing terms and conditions.

Amendment 1 to extend the Hi-Tech Roofing contract for an additional 180-days from May 4, 2025, to November 3, 2025 with the same pricing terms and conditions.

2. Describe the competitive solicitation method used or, if none, the exemption relied on for bid waiver.

The College procured this contract via a competitive solicitation process as the procurement method, with a Request For Proposals RFP-2020-020-EH - Roofing Services, in accordance with FLDOW Rule 6A-14.073(1)(b) and College Procedure 6AHx2-6.34.

3. Describe business rationale for the purchase and how it was procured.

(A) What is the benefit of the purchase. If there is an ROI, describe the ROI and how calculated. Not Applicable

(B) How does the purchase support the Strategic Business Plan. Not Applicable

(C) If applicable, what is the rationale for the use of piggybacks, existing contract extensions, bid waivers in lieu of the College conducting a competitive solicitation. Seeking to extend contract with vendors to allow for completion of competitive bidding process.

(D) If a competitive solicitation process was conducted by the College, describe the process. Not Applicable

This Executive Summary is approved by:

**Deborah Czubkowski
Vice President of Facilities Management**



AMENDMENT #1 TO ROOFING SERVICES AGREEMENT

THIS AMENDEMENT is made and entered into as of this ____ day of _____, 20 ____,
by and between

THE DISTRICT BOARD OF TRUSTEES OF BROWARD COLLEGE, FLORIDA

(hereafter referred to as BC),
a political subdivision of the State of Florida,
whose mailing address is
111 East Las Olas Blvd, Fort Lauderdale, Florida 33301

and

ADVANCED ROOFING. INC.

(hereafter referred to as Vendor),
a company,
who is located at
1950 NW 22nd Street, Fort Lauderdale, Florida 33311

WHEREAS the parties entered an Agreement for **ROOFING SERVICES (RFP-2020-020-EH)** with an Effective Date of May 19, 2020;

WHEREAS the Agreement may be amended only when reduced to writing and signed by both Parties; and

WHEREAS the parties seek to amend the Agreement.

NOW and **THEREFORE**, the **ROOFING SERVICES (RFP-2020-020-EH)** Agreement is amended as follows:

1. **Term.** The contract is amended to extend the contract for 180 days for the period from May 19, 2025, to November 18, 2025.
2. **Authority.** Each person signing this Agreement on behalf of either Party individually warrants that he or she has full legal power to execute this Agreement on behalf of the Party for whom he or she is signing, and to bind and obligate such Party with respect to all provisions contained in this Agreement.
3. **Signatures.** This Amendment may be signed and sent electronically by the parties. All signed counterparts will be deemed originals and together shall constitute the entire Amendment.

4. **No further amendments.** All remaining terms in the Agreement remain the same, including but not limited to any termination rights granted to the College in the agreement, which all parties hereto acknowledge and agree remains in full force and effect as applicable to any and all agreements, addendums, and/or amendments applicable hereto.

IN WITNESS WHEREOF, the Parties or their duly authorized representatives hereby execute this Agreement on the date first written above.

FOR VENDOR

ADVANCED ROOFING. INC.

By _____

Name _____

Title _____

FOR BC

THE DISTRICT BOARD OF TRUSTEES OF BROWARD COLLEGE, FLORIDA

By _____

Name _____

Title _____



AMENDMENT #1 TO ROOFING SERVICES AGREEMENT

THIS AMENDMENT is made and entered into as of this ____ day of _____, 20____,
by and between

THE DISTRICT BOARD OF TRUSTEES OF BROWARD COLLEGE, FLORIDA

(hereafter referred to as BC),
a political subdivision of the State of Florida,
whose mailing address is
111 East Las Olas Blvd, Fort Lauderdale, Florida 33301

and

HI-TECH ROOFING AND SHEET METAL, INC.

(hereafter referred to as Vendor),
a company,
who is located at
2266 4th Avenue North, Lake Worth, Florida 33461

WHEREAS the parties entered an Agreement for **ROOFING SERVICES (RFP-2020-020-EH)** with an Effective Date of May 4, 2020;

WHEREAS the Agreement may be amended only when reduced to writing and signed by both Parties; and

WHEREAS the parties seek to amend the Agreement.

NOW and **THEREFORE**, the **ROOFING SERVICES (RFP-2020-020-EH)** Agreement is amended as follows:

1. **Term.** The contract is amended to extend the contract for 180 days for the period from May 4, 2025, to November 3, 2025.
2. **Authority.** Each person signing this Agreement on behalf of either Party individually warrants that he or she has full legal power to execute this Agreement on behalf of the Party for whom he or she is signing, and to bind and obligate such Party with respect to all provisions contained in this Agreement.
3. **Signatures.** This Amendment may be signed and sent electronically by the parties. All signed counterparts will be deemed originals and together shall constitute the entire Amendment.

4. **No further amendments.** All remaining terms in the Agreement remain the same, including but not limited to any termination rights granted to the College in the agreement, which all parties hereto acknowledge and agree remains in full force and effect as applicable to any and all agreements, addendums, and/or amendments applicable hereto.

IN WITNESS WHEREOF, the Parties or their duly authorized representatives hereby execute this Agreement on the date first written above.

FOR VENDOR

HI-TECH ROOFING AND SHEET METAL, INC.

By _____

Name _____

Title _____

FOR BC

THE DISTRICT BOARD OF TRUSTEES OF BROWARD COLLEGE, FLORIDA

By _____

Name _____

Title _____